

September 2017

Dear Parents/Carers,

Welcome to Ingleby Manor Free School & Sixth Form's 2017/18 academic year. I hope that you had an enjoyable summer break and I would like to take this opportunity to update you on a number of important changes and updates that have been implemented since the end of last term.

Planners

As a result of feedback we have introduced student planners to aid communication between home and school. It is an expectation that students carry their planners at all times in school. Planners are being used to support the daily function of the school in the following ways;

- ✔ To allow notes between parents and staff on a daily basis where needed. If you are putting a comment in that needs addressing please ensure that your child brings it to the attention of the relevant staff member as they may not see their independent study teacher for a few days prior.
- ✔ Allows recording and monitoring of weekly attendance by the students.
- ✔ Space for reasons for absence to be recorded and communicated.
- ✔ Hall passes for movement around school during lessons.
- ✔ Allows students to record homework tasks for them to complete in Independent Study and therefore allows parents to see what additional tasks are being set for their children.
- ✔ Uniform and expectations around jewellery, make-up and hair styles are clearly outlined.
- ✔ Equipment lists are available to be referred to.
- ✔ Term dates for the academic year are available to reference.
- ✔ A variety of learning resources are at the back of the planner.
- ✔ Timetable and passes can be secured in the back of the planner in the plastic wallet.

All students have been issued a planner by the school, replacements are available from the office for £5 should they be lost or damaged.

Uniform

The students are looking extremely smart in their uniforms with the vast majority taking great pride in their appearance. A polite reminder around the key points of uniform. All skirts should be knee length, trousers should be loose fitting, trainers and canvas shoes are to be avoided and jewellery is limited to a watch and one pair of small studs only. If all students meet the uniform requirements it avoids any unnecessary negative situations for them.

Mobile Phones

As most of the students carry mobile phones it is important that they are reminded of the expectations around their usage. All mobile phones should be switched off before the students are on site and placed in the student's bag or locker at the start of the school day. Any student who's phone is seen or heard on school site will have them confiscated with the expectation that an adult will collect them from the school office.

School Dinners

Dinnertimes operate over a split lunch as follows;

Year 9	11.45 - 12.15
Year 7	12.15 - 12.45
Year 8 & 10	12.45 - 13.15

This year is the first year that we have had two year groups accessing dinner during the same sitting. The students have adapted to this extremely well and to aid the running of this the year groups will alternate who is in line first with; Year 10 in the 1st, 3rd and 5th week of each half term and Year 8 in line first in the 2nd, 4th and 6th weeks.

All our new students have had free school lunches during their first week whilst we have been setting up Parent Pay accounts and scanning their thumbs for their biometric payments in school. Year 7 parents have received their letters with passwords and instructions to set these accounts up, please contact the main office if you require support, if there are any issues we will continue to allow students meals whilst they are being resolved. Students are also allowed to bring in packed lunches if they prefer. We ask that any student bringing in packed lunches observes the healthy school's guidance and avoids any sweets and flavoured/fizzy drinks.

Lockers

Lockers are now available for all students, if your child requires a locker please use Parent Pay to make a £10 deposit and the school office will start to allocate them to students towards the end of week 2.

School Day Consultation

As you will be aware there has been an alteration to the Friday finish time of the school week moving to a 13.30 finish. I would like to take this opportunity to thank you for your comments and responses. It is wonderful to be part of a school who has such a supportive and positive parent group. I have put an outline of a typical school day in the student planners so that you are aware of lesson times. Friday is lessons 1 to 4 only followed by a 15-minute assembly.

Timetable Interpretation

For those of you whose children are using our timetable for the first time I thought it would be useful to send you a brief outline of the subjects that may appear on your child's timetable during Key Stage 3.

Arts	Graded?	Technology	Graded?	Life	Graded?	Sports	Graded?
Fine Art	Y	STEM	Y	SMSC		In House	Y
Graphics	Y	GP Challenge	Y	Business	Y	Duke of Edinburgh	N
Textiles	Y	ICT	Y	Enterprise	Y	Rock climbing	N
Drama	Y	Coding	Y	Media	Y	Martial arts	N

Film	N	Catering	Y	Sign Language	N	Horse riding	N
Cultural studies	N	CAD	N	Land Management	N	Dance	N
Digital Art	Y	Bio Engineering	N	MFL Culture	N	Durham Uni	N
Performing Arts	Y	Engineering	Y	Physical Geography	N	Cross Fit	N
Art & Design	Y	Computing	N	Journalism	N	GCSE PE	Y
Music	N	All subjects that are graded have an individual GCSE predicted grade provided by a national database called FFT. Students are informed if they are attaining in line with, above or below this prediction through assessments and feedback in their wider lessons to help them gauge if it is an area that they should consider moving into their GCSE options.		Charity	N	All Sports lessons require P.E. kit unless otherwise communicated	
				Careers	N		
				Mindfulness	N		
				Philosophy & Ethics	N		
				Life Skills	N		
				Wider Culture	N		
				International Culture	N		

Data and Reports

As part of Delta Academy Trust we now have access to half termly assessments and results from over 40,000 students. This data will be used to standardise our internal assessment of students in all core and graded wider areas. As a result, the data and reports that you will receive on your child's progress will be different to previous reports. You will be told your child's FFT target and whether they are on, above or below where they need to be to achieve that target along with a 1-4 grade for effort/attitude to learning. For the wider subjects that are not graded you will be told if your child is gifted/talented in their area and the same 1-4 grade for their effort and attitude to the subject area.

Reports are issued at the start of each full term and there will be a full guidance booklet supplied with the reports should you require any further clarification.

Homework & Independent Study

Towards the end of last term each student was issued with a homework folder. The aim of this is to support students with personal organisation and independence during Independent Study. During the course of the week students will be given homework tasks from each of their subject areas, both core and wider. Each student is responsible for recording these tasks in their planner and collating any resources they need to complete the tasks prior to their Independent Study lesson.

Year 10 students will be given tasks that would further enhance their learning opportunities outside of school in order to maximise their GCSE grade however lessons are not reliant on students completing these tasks.

Travelling to school

It is wonderful to see so many of our students making their own way to and from school either by walking or cycling or using the local transport. There is limited access for cars on and around the school site and the more students that are independent in their travels the more this is alleviated and the more we can demonstrate respect and support to local residents. Please may I take this opportunity to politely remind those who do travel by car to be mindful of our neighbours and where you are parking as there have been some incidents where people have parked on their property or blocked access. Similarly, we do have a number of disabled students in school who need access to the bays, if this does not apply to your child please avoid parking in the disabled bays.

For those student who do cycle to school, page 12 in the planner outlines expectations around cycling safety. Students are encouraged to wear helmets and not use technology whilst cycling.

Student Council

There are a number of students who have independently undertaking charity work both inside and outside of school. Last year Lucy Barwick raised £260 For The Little Princess Trust and over the summer break Leigh Mulreny and Angel Snowden-Smith raised £1312 for Save Babies UK. Work such as this has inspired our staff and students and as a result the focus for the student council this year is supporting charities. If your child would like to be involved in planning the whole school charity events they should contact Mrs Ried.

Key Dates

Please find below a reminder of this year's term dates. As the Local Authority does support fines for term time holidays we urge all families to abide by these. To help with this I have also listed the term dates for next academic year (2018-2019).

Term Dates 2017-2018

Autumn Term 1	Monday 11th September	-	Friday 20th October 2017
October Half Term	Monday 23 rd October	-	Friday 3 rd November 2017
Autumn Term 2	Monday 6th November	-	Friday 15th December 2017
Christmas Break	Monday 18 th December 2017	-	Tuesday 2 nd January 2018
Spring Term 1	Wednesday 3rd January	-	Friday 9th February 2018
February Half Term	Monday 12 th February	-	Friday 16 th February 2018
Spring Term 2	Monday 19th February	-	Thursday 29th March 2018
Easter Break	Friday 30 th March	-	Friday 13 th April 2018
Summer Term 1	Monday 16th April	-	Friday 25th May 2018
May Bank Holiday	Monday 7 th May		
May Half Term	Monday 28 th May	-	Friday 1 st June 2018
Summer Term 2	Monday 4th June	-	Thursday 19th July 2018

Term Dates 2018-2019

Autumn Term 1	Monday 10th September	-	Friday 19th October 2017
October Half Term	Monday 22 nd October	-	Friday 2 nd November 2017
Autumn Term 2	Monday 5th November	-	Friday 14th December 2017
Christmas Break	Monday 19 th December 2017	-	Friday 4 th January 2018
Spring Term 1	Monday 7th January	-	Friday 15th February 2018

February Half Term	Monday 18 th February	-	Friday 22 nd February 2018
Spring Term 2	Monday 25 th February	-	Friday 5 th April 2018
Easter Break	Monday 8 th April	-	Friday 22 nd April 2018
Summer Term 1	Tuesday 23 rd April	-	Friday 24 th May 2018
May Half Term	Monday 27 th May	-	Friday 31 st May 2018
Summer Term 2	Monday 3 rd June	-	Friday 19 th July 2018

Key School Events

October 2017	Monday 2 nd 6-8pm	-	Year 6 Open Evening
	Tuesday 17 th 5-7pm	-	Year 7 Meet the teacher
November 2017	Monday 13 th 5.30-7.30pm	-	Year 10 Parents Evening
January 2018	W/C Monday 8 th	-	Year 9 Careers Interviews
	Wednesday 17 th 5.30-7.30pm	-	Year 9 Options Evening
	Monday 22 nd 5.30-7.30pm	-	Year 9 Parents Evening
March 2018	Monday 26 th 5.30-7.30pm	-	Year 7 Parents Evening
April 2018	Monday 23 rd 5.30-7.30pm	-	Year 8 Parents Evening

Ingleby Manor Foundation Trust Dates

Thursday 26 th October	-	Year 6/7 Zombie Prom
Sunday 19 th November	-	Christmas Fayre
Saturday 25 th November	-	Tesco Bag Pack

School Trips

The school trip offer to students is now being formalised into set trips for each year group. In order to give you as much notice as possible I have included a list of the trips and the term they will take place in (exact dates and prices will follow). The office team are also looking into encompassing a savings system linked to parent pay to help spread the cost. In addition to these trips there will still be additional curriculum based trips on offer that will be communicated within the given half term.

Year Group	Destination	Duration	Term
7	Peat Rigg Adventure Centre	3 days, 2 nights	Summer 1
8	Edinburgh	3 days, 2 nights	Spring 2
9	Normandy, France	5 days, 4 nights	Summer 2
10	Barcelona, Spain	5 days, 4 nights	Autumn 1 of Y11 before school starts
11	Prom	1 evening	Summer 2

GCSE Trips

December 2017	Exact date TBC	-	Year 10 Performing Arts Trip to London
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February 2018	Exact date TBC	-	Year 10 Geograhly Field Trip to Hornsea
May 2018	Exact date TBC	-	Year 10 Geograhly Field Trip to Middlesbrough
<u>Duke of Edinburgh Expeditions</u>			
April 2018	Friday 27 th - Saturday 28 th	-	Year 10 DoE
May 2018	Friday 11 th - Saturday 12 th	-	Year 9 DoE
July 2018	Friday 6 th - Saturday 7 th July	-	Year 9 DoE

Sports Fixtures

An up to date list of sporting fixtures are available on our web page under the Sports Fixtures tab in the For Parents section. http://www.inglebymanorschool.org.uk/Sports_Fixtures

I would like to take this opportunity to thank you for your on-going support and I look forward to working with you all over this next term.

Regards



Mrs Zoe Matthewman

Acting Principal